Bangladesh Association of International Recruiting Agencies
(BAIRA)

(ই-মেইল ও হোয়াটসঅ্যাপস গ্রুপে প্রেরিত)

বায়রা/৩(৯)/২০২২/১৩৫ তারিখঃ ০৬/০৪/২০২২

বরাবর
সম্মানিত সদস্য (সকল)
বাংলাদেশ এসোসিয়েশন অব ইন্টারন্যাশনাল রিক্রুটিং এজেন্সীজ (বায়রা)

মহোদয়,

আস্সালামু আলাইকুম ওয়া রাহমাতুল্লাহ।

গত ০১/০৩/২০২২ তারিখে প্রবাসী কল্যাণ ও বৈদেশিক কর্মসংস্থান মন্ত্রণালয়ের সচিব মহোদয়ের সভাপতিত্বে 'Application of Migration Policy for Decent Work for Migrant Workers' বিষয়ে অনুষ্ঠিত প্রজেক্ট স্টিয়ারিং কমিটির ৭ম সভার কার্যবিবরণী আপনার সদয় অবগতি ও সানুগ্রহ ব্যবস্থা গ্রহণের জন্য এতদসঙ্গে প্রেরণ করা হলো।

উল্লেখ্য, এই কার্যবিবরণীতে বায়রা'র সম্মানিত সদস্যদের সংশ্লিষ্ট গুরুত্বপূর্ণ কিছু সিদ্ধান্ত রয়েছে।

আপনার বিশ্বস্ত

৬/৪/২০২২

(মুহাম্মাদ মাকসুদুর রহমান)
সচিব (প্রশাসন), বায়রা।

সংযুক্তঃ ০৮ পৃষ্ঠা

অনুলিপিঃ

১। **জনাব ফারুক আহমেদ**
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প্রবাসী কল্যাণ ও বৈদেশিক কর্মসংস্থান মন্ত্রণালয়

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"শতবর্ষে জাতির পিতা সুবর্ণে স্বাধীনতা
অভিবাসনে আনবো মর্যাদা ও নৈতিকতা"

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare and Overseas Employment
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Planning Section-01
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No.49.00.0000.151.14.111.15 (part-1)- 124 (1) Date: 20/03/2022

Subject: Minutes of the 7th meeting of project Steering Committee (PSC) on the Project "Application of Migration Policy for Decent Work for Migrant Workers''.

The undersigned is directed to send herewith the minutes of the 7th meeting of project Steering Committee (PSC) meeting on "Application of Migration Policy for Decent Work for Migrant Workers'' project, presided by Secretary, Ministry of Expatriates Welfare and Overseas Employment held on 01 March 2022 for kind information and necessary actions.

Enclosure: As attached.

20/03/2022

(Farruque Ahmed)
Deputy Secretary
Mobile: 01928706190
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Distribution (Not in order of Seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Shegunbagicha, Dhaka.
02. Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
03. Member (Secretary), Industry and Energy Division, planning Commission, Shere Bangla Nagar, Dhaka.
04. Secretary, Economic Relations Division, Ministry of finance, Shere Bangla Nagar, Dhaka.
05. Secretary, Implementation, Monitoring and Evaluation Division, Shere Bangla Nagar, Dhaka.
06. Secretary, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
07. Member, GED, Planning Commission, Shere Bangla Nagar, Dhaka.
08. Director General, Wage Earner's Welfare Board, Probashi kallyan Bhaban, Dhaka.
09. Director General, Bureau of Manpower Employment and Training, 89/2 Kakrail, Dhaka.
10. Additional Secretary (Planning and Development Wing), Ministry of Expatriates Welfare and Overseas Employment.
11. Director General, Technical Education Directorate, F-4/B, Agargaon, Shere Bangla Nagar, Dhaka.
12. Joint Secretary (Immigration and Welfare Wing), Ministry of Expatriates Welfare and Overseas Employment.

(P.T.O)

13. Deputy Secretary (Planning-02/Development), Ministry of Expatriates Welfare and Overseas Employment.
14. Country Director, ILO Bangladesh office, PPD Secretariat Office Complex (2nd-5th Floor), Block-f, Plot-17/B & C, Agargaon Administrative Zone, Shere Bangla Nagar, Dhaka.
15. Head of Co-operation, Swiss Agency for Development Co-operation (SDC), Base, Edge Water, 8th Floor, Plot-12, North Avenue, Gulshan-2, Dhaka
16. Chairman, BAIRA, Eskaton, Dhaka.
17. Focal person (Labour Migration), National Co-ordination of Workers's Education, Iqbal road (3rd Floor), Mohammadpur, Dhaka.

Copy of Information:

4. PS to Honorable Secretary, Ministry of Expatriates Welfare and Overseas Employment.
5. PO to Additional Secretary (Development & Planning), Ministry of Expatriates Welfare and Overseas Employment.
6. Office copy.

Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare and Overseas Employment
Probashi Kallyan Bhaban
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Subject: Minutes of the Project Steering Committee (PSC) 7th meeting for the project 'Application of Migration Policy for Decent Work of Migrant Workers'

Chairperson	: Dr. Ahmed Munirus Saleheen Secretary Ministry of Expatriates' Welfare and Overseas Employment
Location	: Conference Room, Level 5, MoEWOE
Date and Time	: 01 March 2022, 11:00 am - 01:00 pm
Participants	: As per the list attached in Annex I

Agenda Discussed and Decisions taken in the Meeting:

Agenda 1: Welcome Remarks

1. The participants were welcomed and the floor was opened for the meeting. The participants were introduced in the discussion. Then, the core objectives of this PSC meeting were explained. In the welcome speech, significant contribution of this project in the area of the labour migration governance through several acts, rules, and policies was recognised. Stress was also made upon the continuity of some activities to make these achievements sustainable.
2. In his welcome response Mr. Tuomo Poutiainen, Director of ILO Country Office for Bangladesh appreciated the leadership of the Ministry in working towards various needs of migrant workers in terms of reintegration, social protection, skills development and upskilling. He remarked that with the help of the SDC and Swiss government, ILO is thankful to be able to assist in the process and looks forward to the Ministry's guidance in this program. He mentioned that the draft of Reintegration Policy is hoped to be drafted within March 2022.
3. Ms Suzanne Muller, Deputy Head of Mission/ Head of Cooperation, Embassy of Switzerland in Bangladesh, thanked the chairperson for inviting SDC in the PSC meeting. She expressed SDC's gratitude on the leading role of the MoEWOE on implementation and monitoring of the project for the last 12 years. She mentioned that this year marks the 50 years of the bilateral relationship between Bangladesh and Switzerland and the Ministry's support is more important now since the Swiss government wishes further cooperation in realizing Bangladesh's 2041 vision and National 8th Five Year Plan.
4. The meeting was briefed that it was one of the important ADP projects of the ministry supported by SDC. According to the project document, the project is going to be completed by July 2022. Some of the remarkable achievements by the project are strengthening legal frameworks, digitization, partnership between ILO and the Government to ensure safe, regular and orderly migration.

It was mentioned that migration sector would remain important for the economic development of the country till 2030. Therefore, technical support from the development partners on different aspects of labour migration would be needed.

The Project Management Unit was then invited to go through the shared agenda and present the updates.

Agenda 2: Review and Endorsement of the 6thPSC Meeting Minutse.

The Project Management Unit informed that the 6th PSC meeting minutes was signed and shared with the PSC members and feedback was requested if any. The PSC members endorsed the 6th PSC meeting minutes.

The following updates on the 6th PSC decisions were places in details before the PSC members:

SL No.	Discussion	Decision	Responsibility
Agenda 3: Updates of the 6th PSC decisions			
	Decision 1: The relevant project documents will be shared with the PSC members well ahead for their preparation. **Status:** Initially the PSC meeting was supposed to be online. The relevant project documents (including Zoom meeting link) have been shared through email with all relevant officials. **Decision 2**: The Wing Chief, Planning & Development, MoEWOE will follow up to activate the MWIMS and coordinate with a2i on this. **Status:** MWIMS software was completed in 2018 with support from a2i. A2i developed the IT structure but no data has been populated. It is hosted by a2i through the project. On request, a2i gave the access to the Ministry to upload documents but when the ministry tries to upload data on the server, technical difficulties are shown. **Decision 3**: Ms. Nasreen Jahan, Joint Secretary, Mission will ensure that all LAs are using the reporting system on a regular basis and make it mandatory. **Status**: The server developed some problems. LAs reported they cannot access or upload files in the system. **Decision 4:** Ms. Nafriza Shayma, Additional DG (Employment) of BMET will ensure collection of data of RAs and will take the lead to make the RAIMS operational. **Status**: Project conducted a daylong meeting with BMET on 16 February 2022 to discuss the data	**Decision 1**: The Wing Chief, Planning & Development, MoEWOE will have a meeting with a2i on the technical issues. The MWMIS system has to be operational within a month. The system analyst will take the lead to make the system functional. He will also coordinate to operationalize the Labour Attaches Reporting System. **Decision 2:**The RAs will be responsible for collecting and uploading their data on RAIMS.	System Analyst DG, BMET Joint Secretary, Mission BMET

SL No.	Discussion	Decision	Responsibility
	population crisis of RAIMS. Initially it was decided that BAIRA and other RAs will input data themselves. But now the decision is that BMET will input the data not the RAs. BMET will provide hardcopies of data, ILO will provide manpower to input the data and together they will operationalize RAIMS. Mr. Shameem Ahmed Chowdhury Noman, Sec. General, BAIRA raised concerns if all the RAs are informed and have full access to the RAIMS, in 50 days they will upload all the data in the software. He also proposed BMET to assign a dedicated technical person for future contact. **Decision 5:** All the knowledge products related to labour migration will be identified and uploaded in the Ministry's website with the support of the project management and IT staff of the Ministry. **Status**: The IT structure is being designed and will start populating all the knowledge products. By the end of this project, this platform will be ready to be connected with Ministry's website. **Decision 6:** The PSC agreed no cost extension (NCE) of the project for 7 months and the project ending date is 31/07/2022. Project Management will send all the documents to ministry soon for processing the NCE. **Status**: The project conveyed thnks to the Planning Commission, MoEOWE Planning Wing and ERD for approving seven months NCE of the project. **Decision 7**: The PSC approved the Work plan 2021-2022 of migration project. **Status**: The project had a planning workshop in January 2022 to strategize and inform the remaining activities. Before the PSC all activities of the project were planned and would be implemented. **Decision 8:** The project will draft a "Gap Analysis Matrix" to review performance and progress of the project. **Status**: The project drafted and completed the Gap Analysis Matrix and it was shared with the ERD as required by the ERD.	If any RA fails to upload all the data within two months, the ministry will not provide service facilities to the agencies. **Decision 3:**A dedicated technical contact person will be assigned to reach out to any questions/difficulties raised by the RAs in uploading data on RAIMS. **Decision 4:** The system analyst will assist to integrate the knowledge platform with the MoEWOE website.	

SL No.	Discussion	Decision	Responsibility
Agenda 4: Presentation of the project progress			
5.	A PowerPoint presentation on overall achievements of the project from 2016-2021 and current progress were placed in the meeting. a. Overall Progress & Achievements b. Remaining activities of the project c. Progress of the IA with the MoEWOE d. Progress of the IA with the BMET Open discussion: BAIRA: Administrator of BAIRA commented that it is quite difficult for Labour Attaches to solve labour issues in the destination countries if he/she does not know the local language. He enquired if there is any plan in the project to orient the Attaches about the local language prior to their departure. He was informed that the Ministry is providing various courses on local language, for example Arabic language course in collaboration with Islamic Foundation to the LAs in Middle Eastern countries and is planning to impart similar courses on other languages too. **Progress of ongoing activities:** **Recruiting Agents Information Management System (RAIMS):** The system has already been developed, hosted in the website. It was tested and BMET officials were trained and finally the Hon'ble Minister of the MoEWOE launched the system. To make the system operational and effective, the data of Recruiting Agents (RAs) need to be populated. The project will continue to support training RAs on RAIMS. ILO trained BARIA officials to enter data in the RAIMS and 2nd phase of training has been planned. Currently, the project has two agreements with the ministry and BMET. Project has transferred fund to complete the agreed activities.		

SL No.	Discussion	Decision	Responsibility
	Enhancing the migrant friendly consular services at Bangladesh Missions abroad The Project is working with the Jordan embassy to develop model consular services through mapping of services for the migrant workers. **Labour Attaché' Registration App Development in Singapore** The meeting was informed that on request from Singapore labour attaches, the project is supporting to develop an app for mapping the registration of migrant workers residing in Singapore. It was requested if the app can be also replicated in other Missions. Ms Nasreen Jahan, Joint Secretary Mission, replied that she would look into it and proposed to pilot it in Singapore before launching in other countries. **Labour Migration Diplomacy Module** The project is also developing a labour migration diplomacy module and is working with the Foreign Service Academy. FSA has agreed to initiatethe first batch of training by July 2022. ILO is also partnering with IOM to avoid any duplication. **Developing PDO and CBLMs** The project is revising the PDOs based on first comments and BMET has asked to include audio-visual elements. Project is currently working with BMET and respective vendors to finalize the contents.	**Decision 5:**The IA extension will include the Registration App Development in Singapore **Decision 6:** A workshop will be convened with BMET and different stakeholders to develop the PDO audio-visual materials	Joint Secretary, Mission JS, Mission System Analyst
Agenda 5: Review and endorsement of Work plan 2022			
6.	The Project Management shared the detail Work Plan for 2022 with the PSC members and asked for any feedbacks. The PSC members endorsed the workplan.	**Decision 7:** The PSC approved the Work plan 2021-2022 of migration project	ILO and Ministry

SL No.	Discussion	Decision	Responsibility
Agenda 6: AOB			
7.	The project management informed that under IA with BAIRA, project supported development of a docudrama highlighting the positive role of recruiting agencies. It was urged to disseminate the docudrama country-wide. BAIRA administration was asked to initiate a plan for large-scale dissemination of the docudrama.		ILO
8.	Representative of SDC thanked the chairperson and all member of PSC for their active participation. She expected that the project will complete the activities within the extended period.		

The decisions of the PSC 7th meeting are as follows:

Decision 1: The Wing Chief, Planning & Development, MoEWOE will have a meeting with a2i to have updates on the technical issues. The system (MWMIS) has to be operational within a month. The system analyst will take the lead to make the system functional. He will also coordinate to operationalize the Labour Attaches Reporting System.

Decision 2: The RAs will be responsible for collecting and uploading their data on RAIMS. If any RA fails to upload all the data within two months, the ministry will not provide them service facilities.

Decision 3: A dedicated technical contact person will be assigned to reach out to any questions/difficulties raised by the RAs in uploading data on RAIMS.

Decision 4: The system analyst will assist to integrate the knowledge platform with the MoEWOE website.

Decision 5: The IA extension will include the Registration App Development in Singapore.

Decision 6: A workshop will be convened with BMET and different stakeholders to develop the PDO audio-visual materials.

Decision 7: The PSC approved the Work Plan 2021-2022 of the migration project.

At the end, the meeting conveyed gratitude to SDC for the Project funding and to ILO for its technical support. All members were also thanked for their active participation in this discussion session. The meeting was then concluded with vote of thanks.

(Dr. Ahmed Munirus Saleheen)
Secretary